

JOB DESCRIPTION

QA Executive (Documentation)

1. The Candidate must be B.Pharma or B.Sc with 5-6 years of experience in documentation.
2. He will be reporting to QA Manager.
3. Exposure to small value parental, solid dosage forms and external preparation is preferred.
4. He will be responsible for preparation of process validation, SOP preparation, QMS and other related documents.
5. He shall have good oral and written communication.